



Heritage Kenora
~ Meeting Notes ~

October 23, 2014 - 9:30 am
Lake of the Woods Museum

Present: Tim Davidson, Jeff Port, Lisa Moncrief, Rory McMillan, Heather Gushulak, Gloria Alcock, Barb Manson, Lori Nelson.

Regrets: Tara Rickaby, Jim Clarke.

The meeting was called to order at 9:35 am by Chair Tim Davidson.

1 Declaration of Pecuniary Interest

None declared

2 Approval of Minutes of the August 21, 2014 Meeting

Motion: Moved by Gloria Alcock, seconded by Tim Davidson that the minutes of the meeting held August 21, 2014 be approved as presented. Carried.

As there was no quorum at the September 2014 meeting, there were no minutes to be approved from September.

3 Business Arising from the Minutes

Committee Application Forms

Committee Application forms were distributed to those members wishing to apply for appointment to Heritage Kenora for another term. Deadline for the applications is November 21st.

It was also suggested that a request be made to Council to have a representative from Heritage Kenora participate on the Property and Planning Committee. We will hold this request until the new year and perhaps until after the results of the Organizational Review are presented in February 2015.

Committee Professional Development

Heather Gushulak has made contact with Bert Duclos, Heritage Outreach Consultant with the Ministry of Tourism, Culture and Sport, about providing training for Heritage Kenora in 2015. He is open to that possibility and Heather will follow up with him. The hope is that the training can be scheduled for Culture Days at the end of September 2015 and that the training will also have a public education component.

4 CIP Applications

Northern Heating Inc.

Motion: Moved by Lisa Moncrief, seconded by Gloria Alcock to approve a CIP signage grant to Northern Heating at 136 Main Street South (lower level) for two signs in the amount of \$3,383.22, based on 50% of the quoted price of \$6,766.44, pending fund availability. Carried.

There was discussion about the CIP funds still available for granting in 2014. Tim Davidson will follow up with Tara Rickaby. It was requested as well, that a monthly CIP financial statement be provided so that all members of the committee are aware of where the funding stands.

5 Designations

Mink Bay Wetlands

Barb Manson presented the draft documents for the Mink Bay Wetlands. The property has been divided into the three parcels of land and Barb has provided documentation for each parcel. Committee members were asked to review the information she has provided and bring feedback to the November meeting. Barb was commended for her work on the research for this property.

Kenora Public Library

Rory McMillan reported that at the Kenora Public Library meeting of October 22, 2014, the Library Board approved the recommendation of the listing of the Library on the Municipal Registry of Heritage Properties. Because the Library will be celebrating its 100th anniversary in its Carnegie building in 2015, Heritage Kenora thinks that it would be a fitting time to have it designated. Jeff Port, Jim Clarke, and David Nelson (the site assessment committee) will meet with Cathy Peacock and the new Library Board to discuss designation further. This meeting will be planned for 2015.

6 Other Business

Brochure

Barb Manson presented the final draft of the brochure, *Your Heritage Property: Guidelines for Alterations*. Barb will make 100 copies and distribute them to the Building Department and Planning Department. The intent is that a copy of the brochure would be given to each applicant for a building permit and for general information. Barb will also ensure that the master digital copy of the brochure be given to Planning so that

in the future if changes need to be made, they have the template. Barb will also ensure that this information is uploaded to the City portal under Heritage Kenora and Planning.

Keewatin CIP

A public review of the Keewatin CIP will be held on Tuesday, November 4 from 9:30 - 11:30 am at the Operations Centre. Related documents are to be distributed at the end of October.

Educational Advertising

There was some discussion about funds available in this year's budget for advertising which might be of a more educational nature, i.e. helping the public understand heritage designation and its value or the Community Improvement Program. A sub-committee of Tim Davidson, Lisa Moncrief, and Lori Nelson was established to look into the issue and develop a plan.

7 Next Meeting

November 20 at 9:30 am in the Lake of the Woods Museum boardroom.

8 Adjournment

Lisa Moncrief moved the adjournment of the meeting at 10:25 am.

POSTSCRIPT:

Tim, Lisa and Lori met following the meeting to discuss the development of a public advertising campaign. Their recommendation to Heritage Kenora is to focus on doing a campaign in February 2015 during Heritage Week. Some ideas with regards to what might be done included the development of a booklet of heritage properties which could be distributed locally and to the visiting public. Lisa will bring copies of examples to the November meeting.